

**Position Title:                      *Network Administrator – Computer Services***

The Network Administrator administrates and maintains the computer network of Gurudev Siddha Peeth, the servers and desktops, and works as a team member to provide user support for hardware in all ashram departments.

**Responsibilities include:**

- Maintenance of Windows network
- Troubleshooting of any network issues
- Installation and maintenance of servers, desktops, firewall and VPN, routers, switches, network printers, etc.

**Qualifications include:**

- B.E. in Computer Science/B. Tech Computer Science/Diploma in Computers
- MCSE, CCNA/CCNP is useful
- At least 2 years work experience as a Network Administrator in a similar field
- Understanding of internet technologies such as DNS, SMTP, Proxy
- Expertise in applications including operating systems, backup software, antivirus server, remote access software, Microsoft Office Suite, Adobe Photoshop and Acrobat
- Must speak fluent English. Hindi is useful but not required
- Ability to handle day-to-day challenges

If you are interested in this seva position, please contact the Gurukula Applications office for a more detailed seva description and an application form. Please see the contact information below:

**For students residing in India:**

[indianapplications@gspa.org](mailto:indianapplications@gspa.org)

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