

**Position Title:**

***Legal Counsel or Attorney***

The person in this seva offers guidance regarding general legal matters, researches legal matters and implements various legal actions for the ashram.

**Responsibilities include:**

- Providing general legal advice, consultation and support
- Conducting legal research to ensure compliance with statutes and various government regulations
- Drafting various deeds, agreements, contracts and other legal documents
- Training ashram departments in relevant legal matters to ensure compliance in their respective areas.

**Qualifications include:**

- Legal degree and minimum 2 years work experience as an attorney
- Knowledge of Indian civil law preferable
- Experience with highly confidential and proprietary materials
- Effective organizational, planning, problem solving, technological, analytical and administrative skills
- Good computer skills including Word, Excel, Internet browsers
- Good interpersonal and communication skills, both verbally and in writing
- Fluency in English

If you are interested in this seva position, please contact the Gurukula Applications office for a more detailed seva description and an application form. Please see the contact information below:

**For students residing in India:**

[indianapplications@gspa.org](mailto:indianapplications@gspa.org)

Phone (02522) 261600 ext 2194

**For students residing out of India:**

[internationalapplications@gspa.org](mailto:internationalapplications@gspa.org)

Phone (02522) 261600 ext 2195