

Position Title:

Finance Manager

The Finance manager offers his/her seva to supervise and perform all aspects of financial analysis, planning, and reporting, as well as assure the quality and correct handling of core accounting and purchasing functions for Gurudev Siddha Peeth.

Responsibilities include:

- Overseeing the Department Coordinators and functions of the Accounting and Reporting, Financial Management and Purchasing Areas
- Overseeing and monitoring the maintenance of general and subsidiary ledgers, accounts receivable, revenue distribution, depreciation cost, property and operating expenses
- Determining proper handling of financial transactions
- Monitoring compliance with generally accepted accounting principles and organization procedures

Qualifications include:

- Managerial skills and experience
- CPA highly desirable, with controller and not-for-profit experience
- Thorough understanding of accounting principles and day-to-day business operations
- B.A. in Accounting, or M.B.A. or equivalent of 10-plus years experience
- Ability to maintain strict confidentiality
- Maturity professionalism, dependability and ability to work as a member of a team
- Practising Siddha Yoga for five years or more with a good understanding and commitment to the practices and path.

If you are interested in this seva position, please contact the Gurukula Applications office for a more detailed seva description and an application form. Please see the contact information below:

For students residing in India:

indianapplications@gspa.org

Phone (02522) 261600 ext 2194

For students residing out of India:

internationalapplications@gspa.org

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